

## Job Title: Manager, Capital Engineering & Construction

At Halton Region, we treat everyone with respect, honesty, fairness and trust. As an equal opportunity employer, we are committed to establishing a qualified workforce that is reflective of the diverse population we serve. Halton Region is committed to providing accommodation to individuals with disabilities throughout the recruitment process.

If you are looking for a role where you can lead a team towards the delivery of municipal infrastructure projects for the residents of Halton, we want to hear from you. Over the next 10 years, the Region will be investing over \$5 billion in transportation, water and wastewater infrastructure. We are committed to delivering high quality infrastructure for the residents, businesses and visitors to Halton Region, and are looking for dedicated, forward thinking and enthusiastic individuals to join our Public Works team!

As an employer of choice, Halton Region recognizes the many benefits of hybrid work arrangements including flexibility and better work-life balance for our employees. This position is eligible for our Hybrid Work Program.

**Posting ID:** 3770

**Department:** Public Works

**Division:** Engineering & Construction

**Pay Range:** \$122,476- \$163,276 (effective January 1, 2025)

**Job Type:** Permanent

**Hours of Work:** 35 hours per week

**Work Location:** 1151 Bronte Road, Oakville, Ontario

**Employee Group:** MMSG

**Posting Date:** December 19, 2024

**Application Deadline:** January 19, 2025

### Job Summary

Reporting to the Director of Engineering and Construction Services, this position directs and manages project management staff responsible for delivering Engineering and Construction services for the implementation of water distribution, storage and pumping works, wastewater collection works and transportation system improvements to ensure state of good repair is maintained and to accommodate the growing needs of Halton Region and its residents.

### Duties & Responsibilities

- Ensures that all projects are delivered within expected timelines and in accordance with all applicable regulations, legislation and Regional policy and by-laws (i.e. MOE, MOL, MTO and Conservation Authorities).
- Responds to political and public enquires related to managed program.
- Collaborates with operating and maintenance divisions and other departments (purchasing, budgets, legal and realty) to ensure effective project delivery.
- Reviews and oversees the tendering and awarding of Capital Projects and provides status reports.
- Coordinates infrastructure design & construction with local municipal road programs.
- Ensures that consultants and contractors are effectively managed to make certain deliverables are achieved.
- Ensures that all project information is accurate and maintained in compliance with reporting requirements.
- Develops, reviews and updates engineering standards, procedures and practices pertaining to the delivery of capital infrastructure projects
- Oversees and mentors engineers in training and junior engineers to foster career development and growth.
- Provides coaching, development opportunities and team leadership to a diverse group of staff including professional engineers, and technical staff.
- Participate in and support departmental and corporate initiatives as a member of the extended management team.

### Skills & Qualifications

**Essential**

- Post-secondary education in Civil Engineering or a related discipline.
- Minimum ten (10) years of progressive management experience in the delivery of major capital works programs.
- Licensed Professional Engineer (P. Eng) and hold a valid membership with the Professional Engineers of Ontario to act as certifying engineer of record.
- Experience in a municipal environment with an understanding of the regulations related to design and construction of Water, Wastewater, and Transportation infrastructure.
- Experience in delivering large capital projects, the environmental assessment process, and the financing of capital infrastructure.
- Demonstrated experience in program management and providing collaborative leadership to teams in an environment that promotes best practices and continuous improvement.
- Excellent judgment, political acumen, negotiation, decision making and superior customer facilitation skills are essential for interactions with members of the public, senior management, council and external agencies.
- Demonstrated leadership, strategic thinking, problem solving, exceptional communication skills and budget management.

**Working/ Employment Conditions****Working Conditions**

- Travel will be required. Incumbent must provide their own transportation.

**Employment Conditions**

- The incumbent will be required to provide a copy of their driver's license by their first day of employment.
- Professional Engineer (P.Eng) license number.

**Important information about your application:**

- In accordance with requirements in Ontario Regulation 191/11 – Integrated Accessibility Standards and the Ontario Human Rights Code, Halton Region will accommodate the needs of individuals with disabilities throughout the recruitment process. If you require accommodation at any stage of the recruitment process, please inform the Talent Acquisition representative of the nature of the accommodation(s) you require.
- Please submit your application online. We will accommodate individual needs for applicants with disabilities and others who are not able to apply online. If you experience any issues with submitting your application, please contact HR Access at 905-825-6000 extension 7700.
- Applications will be accepted until 11:59 p.m. on the deadline date specified on the posting.
- We encourage applications from all qualified individuals; however, only those under consideration will be contacted.
- Personal information collected through the job application process will only be used for the purpose of determining qualifications for employment.
- If selected for an interview, you will be contacted by email and/or phone. Please ensure the contact information provided on your resume is up to date and that you check your email and voicemail regularly.

Halton Region serves more than 624,000 residents throughout Burlington, Halton Hills, Milton and Oakville. We are committed to the delivery of high quality programs and services that make Halton a great place to live and work. We engage great people who contribute to meaningful work that makes a positive difference in our community. At Halton, you are encouraged to grow and succeed in your career and are recognized for your accomplishments and contributions. As an employee, you will be part of a progressive, service focused and award winning employer with a diverse and inclusive work environment.